

ADDENDUM NO. 1

RFP – POWER READY TECHNICAL ADVISORY AND ENGINEERING SERVICES

QUESTIONS & RESPONSES

#	Question	Response
1	Budget/Contract Value: Can CPA provide an estimated total budget, not-to-exceed value, or expected annual spend for this contract?	Proposers should submit pricing as set forth in RFP Section 5 (Pricing) that is reflective of the level of effort required to provide the scope of services set forth in Attachment A (Scope of Services).
2	Proposer Role vs. Technical Consultant Role (Arup): Can CPA please clarify the delineation of responsibilities between the selected proposer and CPA's existing technical consultant?	<p>Please refer to Section 2. Project Background for more information.</p> <p>The Technical Consultant is providing support for the Power Ready portfolio, including evaluating sites and making design recommendations. The Technical Consultant will continue to support the project scoping and preparation for the design build procurement along with additional expertise as-needed, though CPA expects this support to be minimal after site selection and scoping is complete.</p>
3	Conflicts of Interest (EPC/O&M): Is the selected proposer (or affiliates) prohibited from participating as an EPC contractor or O&M provider?	Yes.
4	Conflicts of Interest (Arup Eligibility): Is Arup, as the existing technical consultant, eligible to submit as a prime or subconsultant for this RFP?	No.



5	Conflicts of Interest: How does CPA define "affiliate" for purposes of conflict of interest? Would firewalled business units within the same parent company be allowed to participate in downstream procurements?	"Affiliate" means an entity which, directly or indirectly, owns or controls, is owned or is controlled by, or is under common ownership or control of a party. "Control" means the power to direct the management or affairs of an entity, and "ownership" means the beneficial ownership of fifty percent (50%) or more of the voting equity securities or other equivalent voting interests of the entity.
6	Certifications (Section 3): Are all listed certifications mandatory at time of proposal (i.e., DBIA, CEM, PMP, OSHA, and NABCEP), or can equivalents/pending certifications be acceptable?	Qualified Proposer should have the minimum qualifications and experience listed in RFP Section 3. Proposals will be evaluated according to the criteria set forth in RFP Section 6.4, which include the qualifications and experience listed in RFP Section 3.
7	Certifications (Section 3): If not all are mandatory, which certifications are considered critical vs. preferred?	Please see CPA's response to Question 6.
8	KPIs/Success Metrics: How will CPA evaluate success of the selected contractor (e.g., cost control, schedule adherence, system performance)?	Proposers should use their expertise to suggest ways to measure success, any metrics will be finalized during the contract negotiation with the selected Proposer.
9	Proposal Requirements: For Section 7.1.4, can CPA please clarify expectations for "a comprehensive project portfolio"? Specifically: Should this be presented as a curated set of representative projects, or a complete summary of all projects to-date? Are there expectations around the number of projects, level of details, or emphasis on specific services?	Proposers should present a portfolio that best illustrates their qualifications and ability to provide the requested services.
10	Pricing: In the pricing matrix in Section 5.4, should proposers follow the table format exactly as shown, or are we permitted to modify it (e.g., to include subtasks or additional detail)? Additionally, should totals be provided for each task, or only where specifically indicated in the example table (i.e., Task 2 and Task 3)?	Proposer(s) should provide a pricing matrix that follows the format set forth in Section 5.4.
11	Proposal Submission (Section 6.3): Can CPA please confirm whether there is a maximum file size or any limitations for email submissions to ensure proposals are received successfully?	There is no maximum file size. Proposers are responsible for ensuring that their Proposal documents are capable of being delivered via email.

12	Attachment A Task #2: For the RFQ phase described in Task 2, can CPA clarify whether the stated numbers of qualified contractors (six) and interviewed contractors (three) apply collectively across EPC and O&M contractors, or separately to each contractor type?	EPC and O&M contractors will be sought together as one (1) EPC and O&M team, therefore six (6) EPC and O&M contractor teams and three (3) EPC and O&M teams are anticipated to advance together through the RFQ and RFP process, respectively.
13	Attachment A Task #2: For the RFP phase, will all contractors that meet the RFQ minimum qualifications advance, or will only a subset (e.g., those interviewed) be invited to participate?	Please see CPA's response to Question 12.
14	Attachment A Task #2: In Task 2, it is stated that CPA will select one (1) EPC Contractor that will provide O&M Contractor services. Can CPA clarify whether the intent is to select a single contractor capable of providing both EPC and O&M services, or to contract separately with an EPC Contractor and an O&M Contractor as described in Section 2 Project Background?	CPA will prefer to select in the future Solicitation one (1) vendor that can provide both EPC and O&M services. Therefore the EPC and O&M contractor would contract with CPA for a Build-Transfer Agreement and O&M agreement together.
15	Is the current Technical Consultant eligible to be awarded this new scope of work outlined in the RFP, or are the proposer and Technical Consultant required to be 2 different firms?	Please see CPA's response to Question 4.
16	<p>Are the certifications listed on page 4 of the RFP required or recommended, including NABCEP? Our team doesn't have an active NABCEP but has professionals with decades of field experience designing and overseeing the construction of solar & BESS projects. Would the Agency consider the team qualifications below as equivalent to a NABCEP certification?</p> <ul style="list-style-type: none"> a. California professional electrical, civil, and structural engineers b. OSHA 10 Certification c. Licensed electricians and electrical contractors d. CEMs & CEAs e. PMPs f. DBIA 	Please see CPA's response to Question 6.

17	We notice that Task 6 (Additional Support) is listed on the fixed fee/incremental costs table. Can you please give more information about how we should price “as needed” tasks. Should we budget a specific number of hours for Task 6?	Fixed fees are not requested for Task 6 in the pricing matrix. Proposers should provide an estimated amount for Task 6 commensurate with the level of effort required for this project, with hourly rates for staff, as specified in Task 6.
18	On the budget, what does the CPA consider “incremental costs (Table)” and variable costs (5.1.3)? Are these intended to capture per site or per service costs so the budget can be scaled based on participation?	Costs entered in the table should reflect all anticipated costs and fees throughout the term required to complete the tasks. Proposers should provide costs to support the total ten (10) projects.
19	Are we to assume one (1) EPC Contractor and one (1) O&M Contractor will be selected for the 10 sites?	Please see CPA’s response to Question 14.
20	5.1.1 & 5.1.2 appear to contradict section 5.1. Does NTE apply to both fixed and hourly rates?	NTEs should be provided for all components of each task, based on the quantity of services requested in the RFP.
21	Referring to the pricing matrix in 5.4, can you please elaborate on what you are expect to be covered by Fixed Fees versus Incremental Costs? Are both boxes expected to be completed or it is bidder’s choice?	Yes, Proposers should complete the pricing matrix as presented. See CPA’s response to Questions 17 and 18.
22	Attachment A, section 2.1.2.1 – can you please elaborate on what insurance requirements best practices are defined as in this context?	Insurance best practices should be interpreted as documented plans, demonstrated actions, qualitative product selection criteria, and other activities that can reduce CPA’s overall insurance costs for the solar and BESS Projects.
23	Attachment A, sections 4.2 and 4.3 – please clarify the expected frequency, duration, and notice period for on-site Project visits required under Section 4.2. Does CPA anticipate these visits will be scheduled in advance on a regular basis, or should the selected Proposer maintain local availability for short-notice or same-day site visits?	Six (6) On-site project inspections will occur in the following manner: 1) Planned site inspections on a recurring schedule with advanced notice to Proposer, as mutually agreed upon by CPA and Proposer. One (1) inspection at the initiation of construction and one (1) at the end of construction) 2) Unannounced site inspections with advanced notice to Proposer, as mutually agreed upon by CPA and Proposer. 3) Ad-hoc site inspections as requested by CPA with limited advanced notice and same-day site visits.

24	Under task 2 bullet #1 appears to contradict or be redundant to bullet # 4. Please clarify the proposed contractor identification, shortlisting and interviewing, and selection process. Is one (1) contractor performing EPC and O&M services for the 10 projects or is there one (1) EPC and one (1) O&M contractor both contracted at all 10 sites.	See CPA's response to Question 19.
25	Under Task 2, how many proposers should we assume for RFQ Evaluation and RFP Evaluation?	Please see CPA's response to Question 12.
26	Attachment A – under Task 2, section 4.1.3.2, how many interviews should we assume?	Three (3) interviews total for the three (3) EPC and O&M teams.
27	Attachment A – under Task 3, section 1.5, please clarify whether verification of BESS demand response capabilities under Section 1.5 can be performed remotely through review of equipment documentation and controls/platform information, or if CPA expects this verification to be conducted on site.	During the engineering and procurement phase, the BESS demand response capabilities can be performed remotely. Field verification is required during scheduled on-site project assessments and final inspection.
28	Attachment A – under Task 3, section 4, please clarify the selected Proposer's expected role in reviewing the EPC Contractor's Workforce Development Plan. Does CPA have its own Workforce Development Plan requirements?	Proposer will assist CPA to develop the future Workforce Development Plan, and outline CPA's requirements on how best to achieve it.
29	Attachment A – under Task 3, section 6.1, please clarify the expected level of detail for payment reviews under Section 6.1. Does CPA expect a high-level validation that project progress aligns with the requested payment, or a detailed review of invoice backup, schedule of values, percent complete, and supporting documentation?	CPA expects a detailed review and documentation of the invoices, their applicability to the scope of work, advancement of schedule, and accompanying details to validate the expenses.
30	Attachment A – under Task 3, section 8.1-8.3, are we to assume the project kick-off meeting will be on a per-site basis? AKA - 10 kick offs? Or will this be "program-wide" covering all 10 sites. Please also indicate if the kick-off & recurring weekly meetings will be in-person or virtual	In Task 3, one (1) kick-off meeting will occur that will encompass the portfolio of all projects. The meeting is preferred to be in-person though virtual attendance is acceptable to accommodate schedules.

31	Attachment A – under Task 4, sections 3.2 and 3.3, are we to assume we will do one (1) recurring monthly on-site Project inspection for each of the 10 sites? Same questions for 3.3 unannounced monthly on-site Project inspections. Are these on-site inspections in addition to the 6 planned and 6 unplanned inspections?	Please see CPA’s response to Question 23.
32	Attachment A – under Task 4, sections 8.1-8.3 appear to be duplicative to Section 3 above it. Is this in addition? Will there be 10 kick off meetings for 8.1, 10 recurring weekly meetings for 8.2, and 10 recurring annual meetings for 8.3?	See CPA’s response to Question 31. In Task 4 Section 8, weekly meetings between CPA and EPC Contractor are intended to include all ten (10) projects collectively. Similarly, the annual meetings are intended to include all ten (10) projects collectively.
33	Attachment A – under Task 5, section 3.1 – are we to assume we will do a recurring quarterly on-site project inspections for each site? AKA - 10 sites quarterly?	Yes, all ten (10) sites will have on-site project inspections quarterly.
34	Attachment A – under Task 5, section 10, are we to assume 10 separate kick offs for 10.1, 10 recurring weekly meetings for 10.2, and so on? Are these on a site basis or portfolio basis?	See CPA’s response to Question 32. In Task 5, all ten (10) Projects will have kick-off meetings.