

ADDENDUM NO. 1

RFP – MULTIFAMILY ELECTRIC VEHICLE CHARGING PROGRAM

Questions & Responses

#	Question	Response
1	SOW page 3, Task #2: What is CPA's definition of a small property that does not qualify for live technical assistance?	A small property is one with fewer than ten (10) parking spaces.
2	SOW page 6, Task #4, Outreach: Are all leads intended to come from the proposer or will CPA be sharing customer lists?	Leads are intended to come primarily from the Proposer but will be supported by CPA marketing. CPA will not be sharing a list of customers that are eligible for the program. Once a customer is enrolled, CPA is able to share customer specific data.
3	General question: Is it a goal of CPA to have projects within each member agency?	No.
4	General question: Does CPA have a tool for external implementors to look up peak kW demand for CPA TA customers?	CPA and selected Proposer will work together to determine data needs, and provide agreed upon data once customer is applying and/or enrolled.
5	<p>“The Program will provide rebates for the installation of low-powered smart charging outlets, including level one charging (“L1”) and level two charging (“L2”) infrastructure as well as additional measures that support the installation of EV charging, such as panel upgrades and makeready infrastructure.”</p> <p>What makeready infrastructure would qualify for rebates?</p>	<p>CPA envisions supporting makeready electrical infrastructure, including transformers, panels or panel capacity, and conduit required for an EV charging port but that occurs without the installation of EVSE.</p> <p>During the program start-up phase (Attachment A, Task 1) CPA will work with selected Proposer to define eligibility and technical specifications for incentives.</p>



6	<p>“There are approximately 21,000 multifamily buildings within CPA’s service territory.”</p> <p>Will CPA provide a list of the 21,000 multifamily buildings in its service territory or a list of the buildings meeting equity criteria?</p>	See response to question #2.
7	Can you provide an estimated budget for total incentives to be paid out?	Refer to page 2, Section 2.2. Program Budget and Engagement Targets. Incentive levels will be finalized as part of the program start up (Attachment A, Task 1) and are at the sole discretion of CPA.
8	Can you provide an estimated administrative services budget? Is there a cap on the administrative costs?	Proposers should submit pricing as set forth in RFP Section 5 (Pricing) that is reflective of the level of effort required to provide the scope of services set forth in Attachment A (Scope of Services).
9	<p>“Summary of existing funding opportunities. This will provide information about rebates, incentives, and grants for EV charging installations at multifamily properties, including relevant dates, links, and available funds. This summary should be updated quarterly to reflect when funding becomes available or sunsets.”</p> <p>To clarify, you are looking for the contractor to create and maintain a database of other utility, state, local, air district and federal programs for multifamily charging?</p>	Yes, for funding available for CPA customers to support EV charging projects at multifamily dwellings
10	<p>“Utilizing the strategy developed in the Implementation Plan, engage in ongoing outreach to prospective participants. Provide a single point of contact (“POC”) to support engagement and maintain awareness of other multifamily programs at CPA.”</p> <p>Will CPA provide marketing materials and resources on its other multifamily programs?</p>	Yes.

11	<p>“Utilizing the strategy developed in the Implementation Plan, engage in ongoing outreach to prospective participants. Provide a single point of contact (“POC”) to support engagement and maintain awareness of other multifamily programs at CPA.”</p> <p>How does CPA anticipate using its own channels (website, email, social) to reach the multifamily building owners in its territory?</p>	<p>CPA will provide resources to support the proposer’s outreach, which will be defined in partnership during the program start-up phase.</p>
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