Addendum No. 1

RFP – Managed Electric Vehicle Charging Program

Questions & Responses

#	Question	Response
1	Section of the RFP we are referencing: Section 2.3 Passage of text: "CPA's goal is to enroll at least 5%, or 6,600 vehicles, into the Program annually. While PHEVs are eligible, the focus should be on targeting and enrolling BEV and EVSEs to the extent possible." Question: We understand your minimum goal is to enroll at least 6,600 or at least 5% EVs per year, can you help us understand your goal for the **maximum number of enrollments or a maximum program not to exceed budget over a specified time period**?	Proposers should submit pricing in alignment with the goals specified in the RFP. Should Proposers determine additional enrollments are attainable, Proposers may submit one (1) alternative pricing proposal per Section 5.2 of the RFP.
2	Section of the RFP we are referencing: Section 2.1 Passage of text: "It is important to CPA to offer maximum coverage of the EV market and enable as many EV drivers as possible to participate in the Managed EV Charging Program ("Program"). As such, the Program will be available to residential customers in CPA territory with full battery electric vehicles ("BEV"), plug-in hybrid vehicles ("PHEV"), and those with dedicated home chargers or electric vehicle supply equipment ("EVSE"). Question: **Can you provide us with the Zip Codes and/or geographic shape file of CPA's service territory?**	CPA's service territory map is available at: https://cleanpoweralliance.org/ Alternatively, a map is available on CPA's Power Response page that identifies the service territory as a part of identifying program eligibility: https://cleanpoweralliance.org/HomeEligibility/ CPA will work with the selected Proposer to identify more precise geographic territory boundaries prior to program launch.

3	Section of the RFP we are referencing: Section 1 Passage of text: "to develop and implement a managed electric vehicle ("EV") charging program for CPA residential customers." Question: **What percentage of residential electricity customers in your service area are CPA Customers?**	In CPA's service territory, the participation rate is 93.1%.
4	Section of the RFP we are referencing: Section 2.3 Passage of text: Launch a Program with broad eligibility by using telematics to allow customers to enroll their compatible battery electric vehicle (BEV) or plug in hybrid electric vehicle (PHEV), in addition to supporting electric vehicle supply equipment (EVSE) enrollments. Question: **What's the current number of ChargePoint and WallBox EV chargers enrolled and participating in the CPA Power Response Program?**	There are currently between 118 and 132 EV chargers enrolled in CPA's Power Response Program.
5	Section of the RFP we are referencing: N/A Passage of text: N/A Question: **How do you want us to coordinate marketing and program efforts between this EV-managed charging Program and the CPA Power Response Program?**	CPA does not anticipate the level of coordination to be extensive and will negotiate any coordination needs with the selected Proposer. CPA will provide additional information regarding program coordination to the selected Proposer as part of the project kickoff.
6	Section of the RFP we are referencing: Section 5.4 Passage of text: "CPA has estimated an annual enrollment goal of 6,600 vehicles but recognizes that the actual number of enrollments may be higher or lower than these estimates. Proposer may therefore choose to estimate costs by task with hourly estimates plus not-to-exceed costs, or to split costs by task by fixed costs and hourly/incremental costs. If Proposer chooses to estimate costs with volumetric or level of effort metrics, Proposer should also break out fixed costs from incremental costs that depend on volume. Volumetric and level of effort metrics are not required if the Proposer chooses to estimate costs with a fixed fee. Table 1 is an example pricing matrix."	The Example Pricing Matrix in RFP Section 5.4 is provided as an example. Proposers may provide a pricing matrix that most accurately describes their proposed pricing and complies with the requirements set forth in the RFP.

	Question: Just to be clear, can we propose a pricing matrix in alignment with instructions in 5.3/5.4 But doesn't match the exact template of the example pricing matrix?	
7	Section of the RFP we are referencing: Section 5.4 Passage of text: "CPA has estimated an annual enrollment goal of 6,600 vehicles but recognizes that the actual number of enrollments may be higher or lower than these estimates. Proposer may therefore choose to estimate costs by task with hourly estimates plus not-to-exceed costs, or to split costs by task by fixed costs and hourly/incremental costs. If Proposer chooses to estimate costs with volumetric or level of effort metrics, Proposer should also break out fixed costs from incremental costs that depend on volume. Volumetric and level of effort metrics are not required if the Proposer chooses to estimate costs with a fixed fee. Table 1 is an example pricing matrix." Question: Can we send our pricing table in advance for a compliance review to ensure it meets the RFP guidelines?	CPA will not review materials submitted outside of Proposals, which are due on July 11, 2024.
8	Section of the RFP we are referencing: Section 7 Passage of text: "Proposal Requirements" Question: Is there a page limit and/or prescribed format for proposal response?	Proposers are free to choose the format and length of their Proposals.
9	RFP section: "2.2.2. Load Shifting Parameters: Load shifting is to be designed with the goal of lowering the cost for the customer and CPA. One way this can be achieved is by first shifting load from TOU peak periods and then further optimizing charging using day-ahead CAISO pricing." Regarding section 2.2.2 that indicates for optimization of TOU rates and CAISO day-ahead pricing, is there a specific technology solution required by CPA for the CAISO day-ahead pricing? For example, some programs have required using MIDAS (link).	A specific technology solution is not required by CPA for the CAISO day-ahead pricing.

10	RFP Section: "2.4. Data to be collected from the vehicle, device, and/or user include: 2.4.2. Vehicle Identification Number (VIN)." Regarding Section 2.4.2 for the requirement of customer VIN, is VIN mandatory and being used for another purpose? Or is a unique customer or vehicle ID an acceptable substitute?	CPA prefers to include a VIN number, but it is not required. If collecting the VIN number is not possible, please describe the reasoning and alternative approach.
11	Section RFP: 3. Customer Interface. Proposer shall provide a CPA-branded customer interface for enrolled customers that provides the following: "3.2. Available as a mobile app and/or customer interface through a desktop website." Regarding Section 3.2, does the desktop website require all the same vehicle control functionalities as the mobile app, or is program registration features through the desktop website acceptable?	CPA is open to different solutions that incorporate features through a mobile app, desktop website, or both. Proposers should describe the functionality of the proposed mobile app and/or desktop website in their Proposals.
12	Relevant RFP Section: 6.1 - RFP Schedule. Quoted Language: RFP Proposals Due July 11, 2024 (by 4:00 p.m. Pacific Time) Bidder Question: In consideration of the July 4th holiday, would CPA consider an extension to the current deadline?	CPA declines to extend the Proposal submission deadline at this time.
13	Relevant RFP Section: 5.3 and Table 1: Example Pricing Matrix Quoted Language: "Proposer must provide a break-out of costs for the project by task described in Attachment A and for each year of the program term. Proposer should itemize costs associated with the development of the managed charging platform and customer interface for Task 2. For Task 3, Proposer should itemize costs associated with marketing outreach and customer support." Plus, the contents of Table 1: Example Pricing Matrix" Bidder Question: In relation to pricing, is it acceptable to combine some of the task line items if they are part of a standard offering and therefore included in a SaaS license fee?	Please see CPA's response to Question No. 6.