MEETING of the Community Advisory Committee of the Clean Power Alliance of Southern California

Thursday, March 14, 2019
1:00 p.m.

625 West Hillcrest Drive

Thousand Oaks, CA, 91360

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact Jacquelyn Betha at least two (2) working days before the meeting at jbetha@cleanpoweralliance.org or (213) 269-5870, ext. 1001.

Notification in advance of the meeting will enable us to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

PUBLIC COMMENT GUIDELINES: *The General Public Comment item is reserved for persons wishing to address the Committee on any Clean Power Alliance-related matters not on today's agenda. Public comments on matters on today's Regular Agenda shall be heard at the time the matter is called. Comments on items on the Consent Agenda are consolidated into one public comment period. As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to Clean Power Alliance staff. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of the staff who will distribute the information to the Committee members and staff.*

Each speaker is customarily limited to two (2) minutes (in whole minute increments) per agenda item with a cumulative total of five 5 minutes to be allocated between the General Public

Clean Power Alliance Community Advisory Committee
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Comment, the entire Consent Agenda, or individual items in the Regular Agenda. The time limits may be adjusted at the discretion of the Chair

I.   WELCOME AND ROLL CALL

II.   GENERAL PUBLIC COMMENT

III.   REGULAR AGENDA

      1.   Approve Minutes from February 14, 2019 Community Advisory Committee Meeting

      2.   Voyager Scholarship Program

      3.   Upcoming Activities and Operations Update

      4.   Chair and Vice Chair Elections

IV.   COMMITTEE MEMBER COMMENTS

V.   ITEMS FOR FUTURE AGENDAS

VI.   ADJOURN – TO APRIL 11, 2019

__Public Records:__ Public records that relate to any item on the open session agenda for a regular Committee Meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all, or a majority of, the members of the Committee. The Board has designated Clean Power Alliance, 555 W. 5th Street, 35th Floor, Los Angeles, CA 90013, as the location where those public records will be available for inspection. The documents are also available online at www.cleanpoweralliance.org.

Clean Power Alliance Community Advisory Committee Minutes
February 14, 2019

MEETING of the Community Advisory Committee of the

Clean Power Alliance of Southern California

Thursday, February 14, 2019, 1:00 p.m.

555 West 5th Street, 35th Floor

Los Angeles, CA 90013

MINUTES

I.   WELCOME AND ROLL CALL

Christian Cruz, Community Outreach Manager, called the meeting to order, and
conducted roll call, via self-introductions.

East Ventura/West LA County	Angus Simmons	Present
East Ventura/West LA County	Laura Brown	Present
East Ventura/West LA County	Rocio Gonzalez	Present
San Gabriel Valley	Richard Tom	Present
San Gabriel Valley	Robert Parkhurst	Present
West/Unincorporated Ventura County	Lucas Zucker	Present
West/Unincorporated Ventura County	Steven Nash	Present
South Bay	Qiuana Williams	Absent
South Bay	William Larson	Absent
Gateway Cities	Jaime Abrego	Present
Gateway Cities	Jordan Salcido	Present
Westside	Cris Gutierrez	Present
Westside	David Haake	Absent
Unincorporated Los Angeles County	Neil Fromer	Absent
Unincorporated Los Angeles County	Vacant	

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II.   PUBLIC COMMENT

The following member of the public made comments on items not on the agenda: Harvey Eder (Public Solar Power Coalition).

III.   REGULAR AGENDA

The following member of the public made comments on agenda items 1-5: Harvey Eder (Public Solar Power Coalition).

1.   Clean Power Alliance Rate Development

Ted Bardacke, CPA Executive Director, highlighted the rate development process, and discussed the impact of the PCIA on CPA rates. Members of the committee asked clarifying questions in reference to PCIA sunsetting. Mr. Bardacke clarified that the PCIA will shrink or decline significantly over time, from 2.8 cents per kWh, but it will not go away. The PCIA rate will be applied beginning in April for twelve months.

2.   Communications and Outreach

Allison Mannos, CPA Senior Manager of Marketing & Customer Engagement, provided a presentation on community outreach, frequently asked questions, and responses. CAC members requested that staff provide a legislative timeline of CCA's to provide context for community members. Additionally, staff notified the Committee that all FAQ's with responses and copies of the mailers sent to customers are on the CPA website, for reference. Committee members requested that staff highlight the bill calculator more in communications and outreach.

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3.   Voyager Scholarship Program

Christian Cruz, CPA Community Outreach Manager, provided background on the scholarship program funding source. Staff reviewed the two recommended monetary breakdowns for the distribution of funds. The Committee discussed the options and requested that staff develop a hybrid of the two options and return with updated recommendations to Committee on March 14th, for review and input by the Committee. The goal would be to have the funds be more accessible while still maintaining equitable percentage of scholarships for each county.

4.   Long Term Renewables Request for Offers (RFO)

Ted Bardacke, CPA Executive Director, explained that with customers choosing 50% renewable or 100% they are sending CPA a signal to procure more renewable energy resources and enter into long-term contracts for new renewable energy. An RFO was issued in October to acquire between 1 million and 2 million MWh of renewable energy, which equates to approximately 10-20% of the total renewables demand for CPA. CPA received 234 different proposals and 9 projects made the CPA short list. Mr. Bardacke let the Committee know that staff is currently in negotiations for those projects.

5.   Committee Procedures – Chair and Vice Chair Elections

Christian Cruz, CPA Community Outreach Manager, provided a review of the election process for the Chair and Vice-Chairs of the Community Advisory Committee. The Committee was notified that the election would take place at the next CAC meeting, on March 14, 2019.

Clean Power Alliance Community Advisory Committee Minutes
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IV.   COMMITTEE MEMBER COMMENTS

There were no additional Committee member comments.

V.   ADJOURN

Christian Cruz, Community Outreach Manager, adjourned the meeting.

Staff Report – Agenda Item 2

To:	Clean Power Alliance (CPA) Community Advisory Committee
From:	Christian Cruz, Community Outreach Manager
Approved By:	Ted Bardacke, Executive Director
Subject:	Voyager Scholarship Program
Date:	March 14, 2019

BACKGROUND

In October 2018, the Board of Directors (Board) authorized Ted Bardacke, CPA Executive Director, to execute a 15-year power purchase agreement (PPA) with the Voyager Wind project. This project will have an expected output of approximately 71,500 MWh/year. This PPA is part of a fully permitted larger wind project already under construction, with a commercial online date (COD) of December 31, 2018. The project consists of six wind turbines added to the existing project of 48 turbines on a site located in a high capacity wind area near Mojave, CA.

The developer (Terra-Gen) agreed to fund a $150,000 workforce development and community college education scholarship program to be co-administered by CPA and the developer over four years. To create the scholarship program parameters, staff is seeking input from the CAC regarding scholarship distribution options prior to presenting a proposal to the CPA Board.

On February 14, the CAC met and discussed two monetary breakdown options for the scholarship program. The CAC requested staff return with additional options that provided a balance between significant impact for individuals receiving a scholarship and

providing a benefit to a significant number of students. Additionally, staff was requested to provide the CAC an update on the current landscape of funding for community college students.

COMMUNITY COLLEGE STATE FUNDING

California Community Colleges offer the California College Promise grant (formally known as the Board of Governors fee waiver), which is available at community colleges across the state. This grant currently provides for one year of free tuition for first-time, full-time students. Approximately half of the 2.1 million students enrolled in California community colleges receive the waiver. Beginning in the summer term of 2019, some colleges will also be offering a two-year waiver of tuition fees, as part of the California College Promise program.

Additionally, Governor Gavin Newsom has proposed an additional $40 million for a second year of free community college tuition for Californians in his 2019-20 budget proposal. Neither of these programs cover non-tuition costs of attending Community College.

DISTRIBUTION OF FUNDS

The CAC previously discussed Options 1 and 2, which staff has summarized below for context.

- Option 1: Provide a total of five scholarships, per year, of $7,500 to cover the cost of a student's chosen program, books, exam fees and other miscellaneous items required by the program. Two scholarships each would be reserved community college students in Los Angeles and Ventura Counties, with a fifth scholarship awarded to a candidate regardless of program location. This option would allow for the greatest impact per individual student, as it would relieve the student of the monetary burden to pay for and attend a program of their choice.

- Option 2: Provide funds in $500 increments that would allow for a total of 75 scholarships per year. Fifty scholarships would be reserved for community college students in Los Angeles County and 25 for Ventura County. This option would create smaller scholarships that would help cover the cost of a small portion of a student's program but create a larger pool of awardees. The marketing benefits of a larger pool comes with it potential larger administrative burdens for monitoring students to ensure they are meeting the requirements of the scholarship.

COMMITTEE FEEDBACK

In reviewing the previous two options, the CAC offered the following feedback:

1. More scholarships should be made available to both Los Angeles County and Ventura County community college students looking to enter pathway programs in the energy and renewable energy sector. Therefore, option 1 was not ideal as the it would only offer a small amount of scholarships limiting the access of funds to a select few students.
2. Consideration should be given to distributing these scholarships among a measurable concentration of community colleges within Los Angeles and Ventura County, that offer direct pathway programs to the energy and renewable energy sectors (i.e. Moorpark, Rio Hondo, and Los Angeles Trade Tech).

SCHOLARSHIP PROPOSAL

Based on the feedback provided by the CAC, staff proposes the following structure:

- Provide scholarships in $1,000 increments and split the scholarships between Los Angeles and Ventura County on a proportion basis (2/3 Los Angeles County, 1/3 Ventura County). To minimize administrative burdens, these scholarships will be distributed in partnership with to 2 – 3 community colleges in Los Angeles County and 1-2 community colleges in Ventura County that offer pathway programs to the energy and renewable energy sector.

This proposal offers an equitable distribution of scholarships between counties proportionate to CPA's customer base, provides for a larger amount of total scholarships, while still maintaining a meaningful monetary impact. Finally, this proposal will also focus the distribution of scholarships to a concentrated amount of colleges that offer energy and renewable energy pathway programs and begins to set up partnerships between CPA and particular institutions.

NEXT STEPS

Staff will work with community college representatives to identify 2-3 schools in Los Angeles County and 1-2 schools in Ventura County that make the most sense to provide the scholarships to.

Once a funding distribution has been formally recommended by the CAC, CPA staff will work to develop a plan for administering and implementing the scholarship program and bring forward a final proposal to the Board for consideration.

Attachment: 1)   Community Colleges in Los Angeles and Ventura County

Los Angeles County Community College District	Colleges	Address	2017-18 Student Enrollment
Antelope Valley Joint	Antelope Valley College	3041 West Avenue K, Lancaster 93536	18,787
Cerritos	Cerritos College	11110 Alondra Blvd, Norwalk 90650	31,382
Citrus	Citrus College	1000 West Foothill Blvd, Glendora 91741	19,980
El Camino	El Camino College	16007 Crenshaw Blvd, Torrance 90506	33,679
El Camino	Compton College	1111 E Artesia Blvd, Compton 90221	12,204
Glendale	Glendale College	1500 N Verdugo Rd, Glendale 91208	26,465
Long Beach	Long Beach City College	4901 E Carson St, Long Beach 90808	34,738
Los Angeles	East Los Angeles College	1301 Avenida Cesar Chavez, Monterey Park 91754	61,859
Los Angeles	Los Angeles City College	855 N Vermont Ave, Los Angeles 90029	28,230
Los Angeles	Los Angeles Harbor College	111 Figueroa Place, Wilmington 90744	12,864
Los Angeles	Los Angeles ITV College	LA Mission College, 13356 Eldridge Ave, Sylmar 91342	869
Los Angeles	Los Angeles Mission College	13356 Eldridge Ave, Sylmar 91342	16,647
Los Angeles	Los Angeles Pierce College	6201 Winnetka Ave, Woodland Hills 91371	29,087

Los Angeles	Los Angeles Southwest College	1600 Imperial Hwy, Los Angeles 90047	12,058
Los Angeles	L.A. Trade Technical College	400 W Washington Blvd, Los Angeles 90015	23,607
Los Angeles	Los Angeles Valley College	5800 Fulton Ave, Van Nuys 91401	26,658
Los Angeles	West Los Angeles College	4800 Freshman Drive, Culver City 90230	18,891
Mt. San Antonio	Mt. San Antonio College	1100 N Grand Ave, Walnut 91789	66,293
Pasadena Area	Pasadena City College	1570 E Colorado Blvd, Pasadena 91106	41,360
Rio Hondo	Rio Hondo College	3600 Workman Mill Rd, Whittier 90601	30,792
Santa Clarita	College of the Canyons	26455 Rockwell Canyon Rd, Santa Clarita 91355	32,862
Santa Monica	Santa Monica College	1900 Pico Blvd, Santa Monica 90405	44,246
Ventura County Community College District	Colleges	Address	2017-18 Student Enrollment
Ventura	Ventura College	4667 Telegraph Road, Ventura, CA 93003	12,928
Ventura	Moorpark	7075 Campus Road, Moorpark, CA 93021	13,880
Ventura	Oxnard	4000 South Rose Ave. Oxnard, CA 93033	7,148

Staff Report – Agenda Item 3

To:	Clean Power Alliance (CPA) Community Advisory Committee
From:	Ted Bardacke, Executive Director
Subject:	Upcoming Activities and Operations Update
Date:	March 14, 2019

SUMMARY

Staff will provide an update to the CAC for discussion on CPA's operations and highlight upcoming activities, including CPA's annual budget process, 2019 ratemaking activity, upcoming changes to time of use (TOU) rates, and the development of local programs for CPA customers.

Staff Report – Agenda Item 4

To:	Clean Power Alliance (CPA) Community Advisory Committee
From:	Christian Cruz, Community Outreach Manager
Approved By:	Ted Bardacke, Executive Director
Subject:	Chair and Vice Chair Elections
Date:	March 14, 2019

SUMMARY

On February 14, staff reviewed the nomination and election procedure to appoint a Chair and Vice-Chair(s) for the CAC. As part of CPA's committee procedures, outlined in its Bylaws, the CAC is tasked with appointing its Chair and Vice-Chair(s) to facilitate the CAC meetings.

Beginning on February 14, staff began collecting nominations for these positions. Nominations closed on March 6 and the following CAC members were nominated:

Name	Region	Position
Steven Nash	West/Unincorporated Ventura County	Chair
Angus Simmons	East Ventura/West Los Angeles County	Chair
Richard Tom	San Gabriel Valley	Chair

Name	Region	Position
Steven Nash	West/Unincorporated Ventura County	Vice Chair (Ventura County)
Angus Simmons	East Ventura/West Los Angeles County	Vice Chair (Ventura County)

Name	Region	Position
Cris Gutierrez	Westside	Vice Chair (Los Angeles County)
Robert Parkhurst	San Gabriel Valley	Vice Chair (Los Angeles County)
Richard Tom	San Gabriel Valley	Vice Chair (Los Angeles County)

On March 14, as outlined in the election procedures, candidates will be allowed to address the CAC to present their experience and qualifications. Additionally, candidates will be allowed to distribute a written statement of their qualifications and interest. Upon the conclusion of remarks, the elections will be held.

ELECTION PROCEDURE

1. Each candidate will be given three minutes to address the CAC to present their experience and qualifications for the position. They may also have another individual speak on their behalf, but the total speaking time shall not exceed three minutes. In addition, candidates may distribute a written statement of their qualification and interest. Candidates for each position will speak in alphabetical order based on last name.

2. After all candidates have been given the opportunity to speak, staff will distribute written ballots. Each CAC member will receive one ballot. When voting, CAC members must select only one candidate per position, sign and date their ballot and include the region represented.

3. Staff will tally the ballots and announce the results. If and when a candidate receives the majority of the votes for each position, those individuals will be deemed the winner and the results will be confirmed via a motion.

4. Runoff Procedure: In the event that no candidate receives the majority of the votes for the open positions, a runoff will be held between the two candidates receiving the most votes, for those positions. However, if two or more candidates tie for second place, all second-place candidates will be included in the runoff. In order

to conduct the runoff, staff will announce the candidates that will be included in the runoff and, therefore, still eligible. Candidates will not have the opportunity to address the CAC prior to the runoff. Staff will distribute written ballots and member agencies will be instructed to strike the names of any candidates that are not included in the runoff. Staff will collect and tally the ballots. This process will be repeated until a candidate receives the majority of the votes. The results will then be confirmed via a motion.

Attachments: 1)   CPA CAC Bylaws

               2)   Ballots

ARTICLE VIII

COMMUNITY ADVISORY COMMITTEE ("CAC")

Section 1. Purpose. Pursuant to Section 5.9.1(c) of the Agreement, the CAC shall be an advisory committee formed to advise the Board on community outreach and engagement issues; to outreach to key stakeholder communities; and to undertake any assignments as directed by the Board. The CAC is not a Standing Committee.

Section 2. CAC Member Selection Process. On an ongoing basis, the Alliance's staff shall accept and solicit applications from customers that reside or work within the Alliance's territory to become a member of the CAC. Commencing in 2020, a list of all CAC member applicants by geography, skills and association, along with copies of all completed applications, shall be provided to the Board and the Board shall select CAC members from this list of CAC applicants.

Section 3. CAC Membership. The CAC shall be comprised of a total of 15 members representing customers or key stakeholders residing or working in the seven (7) geographical regions, as follows:

   a. Three (3) members from the East Ventura/West Los Angeles County Region.

   b. Two (2) members from the West/Unincorporated Ventura County.

   c. Two (2) members from the Westside region in Los Angeles County.

   d. Two (2) member from the South Bay region in Los Angeles County.

   e. Two (2) member from the Gateway Cities region in Los Angeles County.

   f. Two (2) member from the San Gabriel Valley region in Los Angeles County.

   g. Two (2) member from the Unincorporated Los Angeles County.

Section 4. CAC Officers. The CAC shall appoint from among themselves by majority vote one Chair and two Vice-Chairs. At least one of the Vice Chairs shall be a member residing in the jurisdiction of a Party located in the County of Ventura. The CAC may establish Bylaws of the CAC ("CAC Bylaws") governing the operation of the CAC. Any CAC Bylaws shall be drafted by the seated CAC members. Prior to becoming effective, any CAC Bylaws, including any amendments thereto, must be approved by a majority of the seated CAC members who are present at a meeting. The CAC Chair, or designee, shall be the liaison between the Board and the CAC and to the extent requested by each Board subject to the limits of the Agreement and applicable law.

Section 5. CAC Term. The initial term of service for current CAC members shall expire at the Board Meeting in April 2020. Thereafter, the term of service of each CAC member will be two years commencing at the Board Meeting in May and expiring in April two years later. There shall be no limit to the number of terms a CAC member may serve.

Section 6. <u>CAC Quorum and Voting</u>. Fifty percent (50%) of the seated CAC members shall constitute a quorum for the transaction of business. Action of the CAC on all matters shall require an affirmative vote of a majority of all members who are present at the subject meeting.

Section 7. <u>CAC Member Removal</u>. A CAC member may be removed by a majority vote of the Board, with or without cause.

Section 8. <u>CAC Vacancies</u>.

   a. Whenever a vacancy occurs among the CAC Officers during that officer's term of office, the CAC shall hold an election to fill such vacancy within 90 days of the date of the vacancy if there are 90 days or more in the term at the time the vacancy occurs.

   b. Whenever a vacancy occurs for a CAC member during that member's term of office, the Board shall fill such vacancy.

Section 9. <u>Reimbursements</u>. CAC members may seek reimbursement of expenses incurred to attend a duly-noticed CAC meeting or a Board authorized meeting in compliance with "CPA Reimbursements for Board of Directors" policy, Policy No. CPA2018-05.

Community Advisory Committee Chair Election

March 14, 2019

Ballot

Please vote for **one nominee only** by marking an "X" next to the candidate's name. Please to sign the ballot below, to certify your vote.

Vote	Position	Nominee
	Chair	Steven Nash (West/Unincorporated Ventura County)
	Chair	Angus Simmons (East Ventura/West Los Angeles County)
	Chair	Richard Tom (San Gabriel Valley)

Your Name (Print): _____

Signature: _____

Region: _____

![CPA Clean Power Alliance — Locally powered energy innovation.]

Community Advisory Committee Vice-Chair (Los Angeles County Region) Election

March 14, 2019

Ballot

Please vote for **one nominee only** by marking an "X" next to the candidate's name. Please sign the ballot below, to certify your vote.

Vote	Position	Nominee
	Vice-Chair (Los Angeles County)	Cris Gutierrez (Westside)
	Vice-Chair (Los Angeles County)	Robert Parkurst (San Gabriel Valley)
	Vice-Chair (Los Angeles County)	Richard Tom (San Gabriel Valley)

Your Name (Print): _____

Signature: _____

Region: _____

CPA CLEAN POWER ALLIANCE

Locally powered energy innovation.

Community Advisory Committee Vice-Chair (Ventura County Region) Election

March 14, 2019

Ballot

Please vote for **one nominee only** by marking an "x" next to the candidate's name. Please sign the ballot below, to certify your vote.

Vote	Position	Nominee
	Vice-Chair (Ventura County)	Steven Nash (West/Unincorporated Ventura County)
	Vice-Chair (Ventura County)	Angus Simmons (East Ventura/West Los Angeles County)

Your Name (Print): _____

Signature: _____

Region: _____